

Monroe School District #1J
Regular Board Meeting
Held at Monroe High School Library
December 8, 2014

The board meeting was called to order by Chair Warden at 6:30 P.M.

Members present: Robert Warden, Mylrea Estell, Jennifer Gamache, Superintendent Russell Pickett, and Secretary Christine Manley. Member late: Nancy Burnett.

Absent: Tony Stroda.

Also present: Employees Whitney Connolly, Kathi Holvey, Rosie Fuhrmann, and Kerri Hicks.

The minutes from the November 10, 2014 special and regular board meetings were reviewed. Mylrea Estell moved to approve the minutes as written. Second: Jennifer Gamache. Motion carried 3/0.

The agenda was reviewed. The bills paid in November were discussed.

The Memorandum of Understanding regarding OSU's SMILE program was reviewed. This is a \$2,100 grant for an after school science and technology program for K-8 students.

The letter of retirement from Peggy Contreras was read. She plans to retire March 1, 2015 and requests to be rehired for the remainder of the 2014-15 school year. She indicates in her letter that she would be willing to return on a part time basis 2015-16 school year. Staffing decisions will be made by administration at a later time.

The letter from SELCO Credit Union was reviewed. The Industrial Arts program received a \$500 mini-grant for a plasma cutter.

Note: Nancy Burnett arrived 6:42 PM.

Jennifer Gamache moved to approve the agenda as modified. Second: Mylrea Estell. Motion carried 4/0.

Board members read letters thanking Lindi Esplin, Hugh & Jean Wheeler, Kay Dykstra, and Peggy Contreras for their donations to the high school Drama Department.

There were no representatives present from the City of Monroe.

Whitney Connolly reported on the Parent Group's meeting on December 2nd. There is an account balance of \$18,000. They have drafted a budget for activities, and are working on by-laws. Upcoming projects include: Artist in Residence program, holiday parties for all classes, painting the interior of the gym, Come Alive Outside program.

There was no public input. Enrollment was reported as 440 in grades K-12.

Mr. Pickett included the following in this administrative update:

- Law Conference – Discussions at the conference included the Governor’s Budget proposal, Special Education law, and the Affordable Care Act. As an administrative intern, Whitney Connolly also attended.
- Facilities – Part of the grade school roof has blown off again. A temporary patch is in place. The boilers at the grade school and high school shop need to be regulated. He would like to schedule campus tours for community members.
- Mission & Vision: presented a first draft copy.
- PACE Update/Discount – PACE did an analysis on the district’s boundary invasion policies and procedures. Because the District already has all required policies and procedures in place, we will receive a 5% discount on property insurance premiums this year and a 5% discount next year.

After review, Jennifer Gamache moved to approve the second draft of the Request for Proposals: Educational Facility Planning & Community Outreach Services. Second: Nancy Burnett. Motion carried 4/0.

Jennifer Gamache excused herself from the meeting at 7:15 P.M.

Mr. Pickett recommended approval of American Fidelity as the District’s IRS Section 125 Facilitator. He explained that as a third party vendor, American Fidelity will maintain the District’s compliance with Section 125, and conduct the Dependent Eligibility Verification required by OEBC (employee insurance). In return for these services, American Fidelity will be given the chance to meet with all employees. Employees will have the opportunity to purchase supplemental insurance policies or sign up for the flex-spending account. In past years, AFLAC served as the facilitator, but did not offer the flex-spending. Mylrea Estell moved to approve American Fidelity as the District’s IRS Section 125 Facilitator, and to conduct the OEBC Dependent Eligibility Verification. Second: Nancy Burnett. Motion carried 3/0.

After review, Mylrea Estell moved to approve the Monroe Grade School after school drama club fee of \$35 per student and to enter into a contract for services with Rod Davidson to be paid with the club fees. Second: Nancy Burnett. Motion carried 3/0.

Mrs. Holvey explained that Monroe Grade School will participate in the Oregon Response to Intervention (OrRTI) program. This program is intended to help build student achievement.

After review, Mylrea Estell moved to approve the following:

- DJC Bidding Requirements, changes
- DJC-AR Special Procurement & Exemptions from Competitive Bidding, changes
- ECC Integrated Pest Management, changes
- EEA Student Transportation Services, changes
- EEACA School Bus Driver Examination and Training, new policy
- IIBGA Electronic Communications System, changes
- IIBGA-AR-1 Electronic Communication System, changes

- IIBGA-Form-1 Agreement for an Electronic Communications System Account, changes
Second: Nancy Burnett. Motion carried 3/0.

Mr. Pickett presented the new Board Goals and Superintendent Goals as discussed at the Special Board Meeting on November 10, 2014. Mylrea Estell moved to approve the Board & Superintendent Goals as presented. Second: Nancy Burnett. Motion carried 3/0.

The board reviewed and discussed policies as follows:

- EFA Local Wellness Program, change
- EFA-AR Local Wellness Program, change
- EFAA District Nutrition & Food Services, change
- EFAA-AR Reimbursable School Meals and Milk Programs, change
- JECB Admission of Nonresident Students, change
- JECB-AR Admission of Nonresident Students, change
- JECF Interdistrict Transfer of Resident Students, delete
- JECF-AR Interdistrict Transfer of Resident Students, delete
- JECB-AR Admission of Nonresident Students, change
- JEC-Form 1 Interdistrict Transfer Request, delete
- JEC-Form 2 Request for Admission: Tuition Students, delete
- JECB-Form 1 Application for Admission: Open Enrollment, delete
- JECB-Form Application for Nonresident Student Admission: Open Enrollment, Tuition, Interdistrict Transfer, new
- JHCD Nonprescription Medication, change
- JHCDA Prescription Medication, change
- JHCD/JHCDA-AR Prescription/Nonprescription Medication, change
- JHCD/JHCDA-Form Medication Permission & Administration, new
- KL Public Complaints, change
- LBE Public Charter Schools, change
- LBE-AR Public Charter Schools Regulations, change

The second reading will be held in January.

The latest edition of the Monroe High School Electric Racing Newsletter was discussed among Board members. Mrs. Holvey announced that two of three Monroe Grade School Robotics teams are going to the State competition, and one team received a Rookie award.

There being no other business, Chair Warden adjourned the meeting at 8:00 P.M.