

Monroe School District #1J
Regular Board Meeting
Held at Monroe High School
March 14, 2011

The board meeting was called to order by Chair Robert Warden at 7:35 P.M.

Members present: Robert Warden, Tim Warden, Nancy Burnett, Mylrea Estell, Superintendent Randall Crowson, and Secretary Christine Manley.

Member absent: Tony Stroda.

Also present: Tri-County Tribune reporter Sadie Moser, and employees Christina Walker, Bill Crowson, Brenda Goracke.

Mylrea Estell requested that the minutes of February 14, 2011 be modified as follows:

- Page 1, paragraph 12, thank you letter to Kussmaul Electronics Co., the good “program” refers to the electric car program.
- Page 2, paragraph 5, bullet 2, third sentence should read: It is important to the School Board and the District to keep the continuity of the district’s history.

With those changes, Tim Warden moved to approve the minutes. Second: Nancy Burnett. Motion carried 4/0.

The agenda was reviewed. The following item was added: 3.H. Approve coach: 5-8 grade Assistant Volunteer Coach, Jenny Gamache.

The bills and resolutions were reviewed and discussed.

The list of notifications for licensed and administrative staff for the 2011-12 school year was reviewed. Mr. Crowson stated that he may still need to reduce staff. If he does reduce staff for next year, he will follow the Reduction in Force regulations.

The list of surplus property was reviewed. Items may be sold to interested students.

The Board reviewed information to allow an additional signer to the grade school activity account: Stacie Cheeke, grade school building secretary.

The Interdistrict Transfer Agreement with Fern Ridge School District was reviewed. Mr. Crowson explained that Fern Ridge deals with student transfers the same way our district does, on an individual basis.

The letter of resignation from Anissa Meashingtubby, Assistant Girls Basketball Coach was read. The Board is reluctant to accept this resignation as Anissa has done a great job.

Ms. Goracke explained that Jenny Gamache would like to work with Whitney Welch and the 5-8 track team on a volunteer basis.

Nancy Burnett moved to approve the consent agenda as amended. Second: Mylrea Estell. Motion carried 4/0.

Chair Warden read a letter from Benton County Sheriff Diana Simpson. The Sheriff's Office is prepared to re-establish the School Resource Deputy Program next fall.

There was no public input.

Mr. Crowson gave the administrative update:

- Current enrollment, projected enrollment and state funding was discussed. It appears that the district will be down by 29 students next year, which equates to approximately \$180,000 less in state revenue.
- One of the new heat pumps was shipped last week. He hopes that it can be installed over Spring Break.

Ms. Goracke reported that the grade school is working on the English Language Proficiency Assessment (ELPA) testing earlier this year. In past years the ELPA has been given after Spring Break. Also, there are 40 students out for middle school track.

Ms. Walker reported that there are 21 students out for high school track. The two day district track meet will be held in Monroe.

Bill Crowson reported that the Booster Club Auction last Saturday went well. The Honor Society Banquet was held last week and was a very good experience. Kelly Stroda volunteered his time and cooked the meal for the banquet. There are 24 students out for baseball, and 16 students out for softball.

Mylrea Estell will be prepared to appoint a budget committee member next month.

The deadline to file for the School Board election is Thursday, March 17 at 5:00 PM. Nancy Burnett and Mylrea Estell both intend to file. Tim Warden is not eligible to file in Zone 1, although he is working to move back into the district.

After review, Mylrea Estell moved to cancel the auditing services contract with Gregor Professional Corporation as of April 4, 2011. Second: Nancy Burnett. Motion carried 4/0.

Mylrea Estell moved to approve a three year contract for auditing services as proposed by Pauly Rogers & Co. Second: Tim Warden. Motion carried 4/0.

Randall Crowson explained that he received a request for an early return from a student expulsion. The student expelled was scheduled to return to school on April 18. The third quarter begins on March 28 and the father asked that the student be allowed to return to classes at that time. Tim Warden moved to allow early entry for this student as noted above. Second: Nancy Burnett. Motion carried 4/0.

Bill Crowson explained that Alsea High School has one student interested in playing softball. They are requesting a cooperative softball sponsorship between our two districts. The athlete must comply with Monroe High School rules and regulations. This sponsorship is similar to baseball sponsorships we have had with Alsea in the past. Tim Warden moved to approve the softball sponsorship with Alsea School District. Second: Mylrea Estell. Motion carried 4/0.

The Board reviewed the following: GBEE/JFCG/KKAA Tobacco-Free Environment, IKF Graduation Requirements, IKF-AR Graduation Requirements, ING-Form-1 Animals in District Facilities. The second reading will be held in April. Mylrea Estell requested a clarification of Essential Skills at a future meeting. Mr. Crowson suggested next fall.

The safety report conducted by PACE, the District's property insurance carrier was reviewed. All safety findings were discussed. The district's response to these findings is as follows:

PACE Recommendation:	District Response:
High School Science room: (Moderate) Concrete block and wood plank bookcases are unstable and should be removed or replaced with conventional shelves.	The shelf will be replaced.
High School Science room: (Moderate) Chemical supply cabinets should be kept locked at all times when a teacher is not present. This will help prevent theft and tampering with chemicals by students or any other classroom entrants.	The cabinets will be repaired and kept locked.
High School Stage: (Moderate) Every floor with a four foot drop or more should be guarded by a standard rail. This rail shall consist of a 42 inch top rail and mid-rail and be capable of supporting 200 lbs at any point.	A rail will be installed.
High School Gym: (Major) The retractable basketball hoop system should have a fall arrest system installed. This will help to prevent property damage and possible serious injury to patrons in the event of a system failure. See inspection summary for a description of the fall arrest system	Remote retraction units are being researched; if not practical, safety harnesses will be researched.
High School Gym: (Major) A documented inspection and preventative maintenance program should be implemented for all District winches used to raise and lower basketball hoop structures. The winch's manufacturer or product manual should be consulted to determine the inspection frequency and what components need to be inspected.	The district has been inspecting the winches. The district will continue to inspect and document the inspections.
High School Gym: (Moderate) Bleachers need to be inspected at least quarterly (by district staff) to identify any structural damage or degradation that could compromise safety. Biennial inspections should be performed by a professional engineer, registered architect or individual certified by the manufacturer and provide written certification that the bleachers are fit for use. Results should be documented.	The district has been inspecting the bleachers. The district will continue to inspect and document the inspections. The district will contract for a biennial inspection with a professional.

PACE Recommendation:	District Response:
High School Shop: (Moderate) The tool rest and tongue guard on the grinding wheel should be adjusted so the tool rest is 1/8 inch from the wheel and the tongue guard is 1/4 inch from the wheel and the grinding wheel should be dressed to even out the grinding surface.	The adjustments will be made.
High School Shop: (Moderate) The drill press should be bolted or otherwise secured in place. This will aid in preventing tip-over with possible injury or damage to the machinery.	The drill press will be secured.
High School Shop: (Minor) Extension cords should be coiled up after their use and kept out of walkways. This will help to prevent injuries due to trip/fall hazards.	The extension cords will be properly stored.
High School Shop: (Moderate) Compressed gas canisters should be secured in an upright position by a substantial chain or strap both near the top and the base of the cylinder. This will help prevent tip-over and possible damage to the canister and the building due to an unexpected energy release.	The placement of the tall and short canisters have recently been exchanged. Properly fitting chains will be installed.
High School Shop: (Major) Table saws should be equipped with a blade guard that includes a spreader and anti-kick back device. This will aid in preventing wood from being kicked back into the user of the saw causing possible injury.	A proper blade guard will be installed.
High School Shop: (Major) The radial arm saw should be equipped with a guarding device that protects the lower portion of the blade. This will help prevent amputations or lacerations.	A proper blade guard will be installed.
High School Shop: (Moderate) Self-contained eyewash stations/ bottles need to be inspected on a regular basis to ensure the solution has not expired. The eyewash solution needs to be removed from service until the solution can be replaced.	The station will be inspected and marked as such. The eyewash solution has been removed and will be replaced.
High School Shop: (Moderate) Ladders should be properly secured to help prevent possible fall hazards resulting in property damage or injury. Step ladders should be hung vertically on a hook or have something around them (i.e. chain) that connects to the wall and prevents them from falling.	The ladder was borrowed from the main building and was placed in the shop. The ladder will be returned to the proper station.
High School Shop: (Moderate) Compressed gas canisters should be secured in an upright position by a substantial chair or strap both near the top and the base of the cylinder. This will help prevent tip-over and possible damage to the canister and the building due to an unexpected energy release.	Properly fitting chains will be installed.

PACE Recommendation:	District Response:
<p>High School Shop: (Moderate) The clutter around the sprinkler system control valves need to be removed. Control valves need to be free and clear of all items to allow easy access if a need arises.</p>	<p>A shipment of plywood was recently received and cluttered the area. The plywood has been moved and the area will be kept free of clutter.</p>
<p>Grade School Playground: (Major) Additional shock absorbing material is needed under all playground equipment. A minimum depth of 9" of loose fill material (or synthetic equivalent) that encompasses an appropriate fall zone is recommended. The appropriate fall zone is 6 feet in all directions. If shock absorbing material is not added then consideration should be made to remove the equipment.</p>	<p>Additional pea gravel will be distributed in all equipment fall zones. The School Board finds the use of wood chips on the playground unacceptable due to the lack of shock absorption and likelihood of asthma aggravation.</p>
<p>Grade School Roof: (Major) A portion of the shingles on the roof of the main building are coming loose. The roof should be repaired to reduce the chance of water damage to the building.</p>	<p>The roof will be patched.</p>
<p>Grade School Gym: (Minor) In order to prevent tampering or unauthorized raising or lowering of the basketball hoop the winch tool should be stored in a secure location.</p>	<p>The winch handle has been removed and stored. The handle will be stored when it is not in use.</p>
<p>Grade School & High School Bleachers: (Moderate) Athletic field bleacher seating should have guardrails present on the backs and portions of the open ends of bleachers where the footboard, seatboard, or aisle is 30 inches or more above the floor or ground below. This will help prevent falls and possible serious injury.</p>	<p>The bleacher rails will be placed in the future.</p>

The meeting was adjourned at 8:45 P.M. by Chair Warden.

Robert Warden, Board Chair

Christine Manley, Board Secretary